



UNIwersytet GDAŃSKI



Title					Code:
Knowledge Management					4.0.2361
ECTS points:	Hours:	Year:	Semester:	Status:	Language:
2	15	2021/22	Winter	Elective	English
<b>Lecturer:</b> Piotr Wróbel <b>Email:</b> piotr.wrobel@ug.edu.pl					
<b>Course description:</b> <ol style="list-style-type: none"><li>1. Introduction to 7 habits of highly effective people approach</li><li>2. Be Proactive</li><li>3. Begin With The End in Mind</li><li>4. Put First Things First</li><li>5. Think Win-Win</li><li>6. Seek First to Understand, Then to be Understood</li><li>7. Synergize</li><li>8. "Sharpen the Saw"</li></ol>					
<b>Reading list:</b> <p>S.R. Covey, 7 habits of highly effective people, Free Press, 1989 S.R. Covey, The 8th Habit: From Effectiveness to Greatness, Free Press, 2004 D. Allen, Getting Things Done. The Art of Stress-Free Productivity, Penguin Books, 2001</p>					
<b>Grading:</b> <p>The final grades are based on the score according the University terms of study: 50% or less - 2,0 (fail) &gt;50% - 3,0 (pass) &gt;60% - 3,5 (pass +) &gt;70% - 4,0 (good) &gt;80% - 4,5 (good+) &gt;90% - 5,0 (very good)</p>					
<b>Prerequisites:</b> <p>There are no pre-requisites for this course</p>					